



GOVT OF ASSAM  
ASSAM SKILL DEVELOPMENT MISSION  
KATABARI, DPS ROAD, NH-37  
GARCHUK :: GUWAHATI-781035

## **Notice Inviting Tender**

ASDM/2263/2019/-7

Dated:-02/03/2020

Sealed Tender Bids affixing nonrefundable court fee stamp of Rs 8.25/- (Eight rupees twenty five paise) only are invited by the under signed from the manufacturers or authorized dealers/ suppliers for supply and installation of CCTV surveillance at the office of the Mission Director, Assam Skill Development Mission Garchuk, Katabari, DPS Road NH-37, Guwahati-35

Aspiring bidders may obtain tender documents along with terms and condition from 03-03-2020 to 10-03-2020 during working hours from office of The Mission Director, Assam Skill Development Mission, Garchuk, Katabari, DPS Road NH-37, Guwahati-35, or download the same from the office website as mentioned [www.asdm.assam.gov.in](http://www.asdm.assam.gov.in)

The last date of submission of bid date is 3 PM 11-03-2020 and shall be opened in the office of the undersigned at 3:30 pm on the same day in presence of the representatives of the bidders if they desire so. In case the aforesaid date happens to be Govt. holiday, the bids will be accepted and opened on the aforesaid time on the next working day.

The bidder may visit/examine the said office premises on any working day during office hours for proper assessment of the scope of work before submitting their bids. No claim whatsoever will be entertained later on.

The undersigned reserves the right to accept or reject in part or full any or all the offers without assigning any reason thereof.

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Assam Skill Development Mission  
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# **TENDER DOCUMENT FOR CCTV SURVEILLANCE SYSTEM**

Mission Director  
Assam Skill Development Mission  
Garchuk, Katabari, DPS Road NH-37  
Guwahati-35

## **TENDER DOCUMENTS**

Tenders are invited for supply installation, commissioning, trial run warranty services of CCTV surveillance system of reputed brand to be installed at the office of the undersigned in two bids system, **PART-I** is Technical Bid, and **PART-II** is Financial Bid. Both the offer shall be in two sealed envelopes super scribing phrase (1) "Technical Bid" / "Financial Bid", (2) Name of the Firm, (3) Reference of Tender notice, etc. Both the envelopes will be kept in sealed envelope super scribing (1) Name and address of the firm, (2) Reference number of the tender notice, and shall be addressed to "The Mission Director, Assam Skill Development Mission, Garchuk, Katabari, DPS Road NH-37, Guwahati-35".

Specifications of CCTV surveillance system is furnished at **Annexure –I**.

### **01. PART-I (TECHNICAL BID)**

The Technical Bid must accompany with the following Documents, each page of which must be signed by the bidder with stamp affixed.

- 1) Non-refundable court fee stamp of Rs. 8.25/- (Rupees eight and twenty five paisa) only to be affixed to the tender.
- 2) Earnest money deposit of 2% of the quoted amount in the form of Demand Draft in favour of "Assam Skill Development Mission" payable at Guwahati drawn in any branch of Nationalized Bank or any other Scheduled Commercial Bank. The validity of the EMD should be one year.
- 3) PAN and GST registration certificate.
- 4) Technical specification of CCTV surveillance system along with Technical literature / leaflet shall be submitted.
- 5) Brand name of the product offered should be mentioned, which must meet the technical specification given in **Annexure-I**.
- 6) Manufacturer License/Dealership/Distributorship Certificate for each item quoted from the competent authority/principal manufacturer.
- 7) Cliental list of Bidder along with details and supporting documents.
- 8) Warranty for minimum 3 years from the date of installation.

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## **02. PART-II (FINANCIAL BID)**

1. Rate (Both Figures and Words) and amount against each machineries/equipment/accessories is to be filled up in bill of quantities.
2. Price shall be inclusive of all taxes, duties, packing & forwarding, freight, installation & commissioning, trial run, etc. The prices for all other accessories/ cables are to be quoted separately.
3. Price Bid of only those tenderers whose offer are found technically suitable after scrutiny shall be opened for further evaluation as per recommendation of purchase/selection committee.
4. Price of all items required under the specification should be included in the Financial Bid and no supplementary price offer will be entertained.

### **GENERAL TERMS & CONDITIONS OF TENDER:**

1. The Rate quoted should indicate the detailed breakup like basic price GST, Freight, etc.
2. Non Conformity of technical specification will lead to outright rejection of the offer.
3. Manufacturer/Authorized Dealer shall be responsible for all services relating to execution/commissioning, trial runs, etc. during warranty period.
4. The Bidder/Vendor should visit the site location to assess the exact requirement of the work.
5. Tender, addressed to the Mission Director, Assam Skill Development Mission, Katabari, Garchuk, can be submitted either in person or through Registered Post/Speed Post/Courier. The date and time of receipt of offer shall be reckoned as the Date & Time of Submission of the offer at the office of the Mission Director, Assam Skill Development Mission, Katabari, Garchuk, Ghy-35.
6. The department shall not be responsible for any delay including postal delay in submitting the offer as such, any request for accepting offer after the due date and time shall not be entertained.
7. Manufacture/Authorized Dealer/Supplier shall be responsible for all services relating to machineries/equipment supplied during warranty period.
8. Machinery/Equipment, accessories, etc. with ISI Mark shall be given preferences.
9. Non submission of documents along with the tender as laid down may entail rejection of the tender.
10. The Tender Evaluation Committee reserves the right to accept or reject any or all the tenders without assigning any reason thereof.
11. Committee in its discretion may divide the work among several tenderers.
12. Submission of tender by the tenderer implies that he has read the instruction in the Tender Documents, the general condition of the Contract and has made himself aware of the scope and the specifications of the work to be executed and accepted all Terms & Conditions.

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**COMPLETION PERIOD OF WORK:**

The entire work of supply, installation and commissioning along with successful trial run of the CCTV Surveillance will have to be completed within 3 (three) weeks from the date of award of the Work Order.

**WARRANTY PERIOD:** Minimum 3 (three) years warranty should be offered against each machinery/equipment by the Bidder from the date of commissioning of machinery/equipment.

**VALIDITY OF OFFER:** The offer shall remain valid for a period of 1 (one) Year from the date of submission of offer.

Earnest money so paid will be released or returned as the case may be to the unsuccessful tenderer after the award to the work is finalized. No interest will be payable on EMD submitted.

For successful bidder the earnest money will be retained as security deposit upto Warranty period or a period of 12 (twelve) months, whichever is less.

Awarding the supply order to the successful bidder is subject to the availability of fund. The undersigned will not be responsible for advance floating of tender. The tender submitted by the Telex/Telegram/Fax/Email, etc. shall not be considered. Conditional tender shall not be accepted. Canvassing in any form will entail disqualification / rejection of the tender offer.

The undersigned reserves the right to accept / reject any or all tenders (including the Lowest) without assigning the reason whatsoever.

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**ANNEXURE-I**

**TECHNICAL SPECIFICATION**

**1. C.C.T.V (Branded)**

Sl No.	Particulars	Specification	Quantity	Units	Basic Rate	Total Amount (Inclusive of all taxes)
1-A	Camera -5 Nos.	Dome HD Camera (Branded) Day & Night				
1-B	Camera - 7 Nos. (Bullet HD)	Dome Camera (Branded) Day & Night				
1-C	PTZ Camera-1 no,	Dome Camera (Branded) Day & Night				
2	Image Sensor	1/3" ex view HDD CCD				
3	Effective Pixel	976 (H) x 582 (V) / 2 M.P				
4	Scanning Mode	2.1 Interline scan				
5	Scanning Area	3.7 (H) x 2.7 (V)				
6	Horizontal Resolution	650 TVL-color (30 IRE)				
7	Minimum Illumination	1.3 wide				
8	Signal to noise ratio	More than 62 db.				
9	White Balance	ATW				
10	Auto Gain Control	Always On				
11	Back focus adjustment	ABF light control				
12	ALC/ELC synchronization	Internal/Multiplexed				
13	Lens	3.6 x variable focal length				
14	Day & Night	IR cut filter with auto switch				
15	Focal Length	2.8mm x 12mm				

**Digital Video Recorder (Branded)**

SI No.	Particulars	Specification	Quantity	Units	Basic Rate	Total Amount (Inclusive of all taxes)
1	No of DVR	1 No. (Branded)				
2	Analogue Video Input	16 channel				
3	Video Compression	H-2640				
4	Pixel Memory	704 (H) x 576 (V)				
5	Hard Disk	Up to 6 TB				
6	Audio Compression	G711				
7	Frame Rate	25 fps				
8	Alarm in	16 Channels				
9	Real time	4 CIF				
10	Recording	Up to 30 Days				

## 2. HD LCD Panel / LED PANEL

Sl No.	Particulars	Specification	Quantity	Units	Basic Rate	Total Amount (Inclusive of all taxes)
1	No of Panel (LED/LCD)	1 No.				
2	Screen Size	32"				
3	Pixel	166 x 768				
4	Power Adapter	12 VCD 1 Amp				
5	Connector	BNC/RCA				
6	Cable	Co-axial Cable				
7	SMPS/ Power Supply	10 MPR/220V				
8	Installation Charge	Entire Job.				

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