



Sl. No.	Reference in RFP document	Existing Clause/ Provision	Query/ Suggested modification	ASDM Comments
GRANT THORNTON				
1	Form 2(a): Pre-qualification Criteria checklist, Criteria No. 4 (Pg No 26)	The bidder must have prepared a detailed project report on University in at least one state or must have experience in preparing DPR of a large size institution of higher education in India or other countries	We hereby request the department to kindly include preparation of detailed project report for Central/State Government in India and modify the given clause as follows: "The bidder must have prepared a detailed project report for Central/State Government in India"	No Changes
2	Form 2(b): Marking Criteria, Section 1A, Past Experience, Clause A.1 (Pg. No. 27)	Experience of completing a detailed project report for development of a University in at least one state in India or any international university (Max. Score: 15) > 6 states or 2 International: 15 Marks, > 4 states or 1 International: 10 Marks > 1 state; < 4 states : 5 Marks, Else 0	We hereby request the department to kindly include preparation of detailed project report for Central/State Government in India and modify the given clause as follows: "The bidder must have prepared a detailed project report for Central/State Government in India"	No Changes
3	Form 2(b): Marking Criteria, Section 1A, Past Experience, Clause A.2 (Pg. No. 27)	Experience of having worked/working on at-least 2 Skill Development Project (SDP) during the last 5 years, each of with Central Govt and State Govt./ NSDC/ State Skill Development Mission/Multilateral Funding Agency/Doner Agencies, in India or must have experience in working in international projects related to TVET education or higher education (Max. Score: 20) No. of SDP having minimum project value >= INR 5 Cr (SDP) SDP>05 : 20 marks 02 < SDP <= 05 : 10 marks 2 SDP : 5 marks, else 0	We hereby request the department to kindly provide maximum marks for more than 3 Skill Development Projects and modify the given clause as follows: Experience of having worked/working on at-least 1 Skill Development Project (SDP) during the last 5 years, each of with Central Govt and State Govt./ NSDC/ State Skill Development Mission/Multilateral Funding Agency/Doner Agencies, in India or must have experience in working in international projects related to TVET education or higher education (Max. Score: 20) No. of SDP having minimum project value >= INR 5 Cr (SDP) SDP>03 : 20 marks 01 < SDP <= 03 : 10 marks 1 SDP : 5 marks, else 0	Please refer corrigendum
4	Form 2(b): Marking Criteria, Section 1A, Past Experience, Clause A.3 (Pg. No. 27)	Experience of working with Sector Skills Councils in India helping them create develop National Occupational Standards for identified job roles or experience in developing TVET curriculum for any international university > 6 SSCs or 2 international: 10 Marks 4-6 SSCs or 1 international: 5 Marks 1-3 SSCs: 2 Marks	We hereby request the department to kindly allow experience of Technical and Financial Due Diligence with more than 8 Sector Skill Councils and modify the given clause as follows: Experience of Technical and Financial Due Diligence with Sector Skills Councils in India > 8 SSCs: 10 Marks 5-8 SSCs: 5 Marks 1-4 SSCs: 2 Marks	No Changes
5	Form 5, Organization Project Experience (Pg. No. 31)	1. Description of actual services provided by you within the assignment 2. Details about the primary research methods used: i. Approach & Methodology including primary and secondary research methods ii. No of people and institutions surveyed through following primary research methods People a. Surveys: b. Interviews: c. Focus group discussions: d. Observations: e. Any other Institutions f. Surveys: g. Interviews: h. Focus group discussions: i. Observations: j. Any Other: Provide representative questionnaires used in each type of research method 3. Description about secondary research method used	We hereby request the department to kindly allow showcasing only the decription of actual services of the assignment (comprising of the scope of work) under the given section and modifying the clause as follows: 1. Description of actual services provided by you within the assignment	No Changes
6	Section 1.3 Bidding Data Sheet, Point No. 12 (Pg. No. 7)	Pre-bid Meeting: 14:00 hrs, 19th June 2020 at Assam Skill Development Mission (ASDM), Katabari, DPS Road, NH-37 Garchuk, Guwahati-781035	We hereby request the department to kindly clarify the mode through which Pre-Bid Meeting shall be conducted.	Please refer corrigendum

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7	Section 1.3 Bidding Data Sheet, Point No. 15 (Pg. No. 7) Section 2, Instructions to Bidders, Clause 2.1 Procedure of Submission of Bids, Point 9 (Pg. No. 9)	Last date and address of bid submission: Proposals must be submitted no later than 17:00 hrs, 1st July 2020 through https://assamtenders.gov.in Instruction for Hard Copy Submission: The bidders should submit the hardcopies of the bids on or before the last date of submission of bids – 01/07/2020 17:00 hrs a) Signed copy of bid document as a token of acceptance of the clauses and terms & conditions of the RFP. b) Original Demand draft/ Bankers Cheque in respect of Tender document fee & EMD. c) Letter of Authorisation/ Power of Attorney in original along with Board Resolution in case of a Company. d) Form 1, 4, 6, 8, 12 and 13 in original	We hereby request the department to kindly clarify whether the proposal submission is online or hard copy submission. We request the department to kindly accept an Online Submission of the Proposal, EMD DD, Power of Attorney due to the current COVID situation. In addition, we inform the department, we will require 15 – 20 working days to arrange for the EMD Demand Draft due to the current COVID situation. Therefore, we request the department to kindly extend the last date of submission till 22nd July 2020. We hereby request the department to kindly consider the Power of Attorney of the Authorised Signatory on the Letter Head of the Firm. We will submit the same on the Stamp Paper after the COVID situation is normalised.	Please refer corrigendum
8	Additional Clause to be incorporated: Confidentiality		We hereby request the department to kindly add the given clause: "Confidentiality obligations set forth above shall not be applicable when disclosure is required under any law or pursuant to a directions from any legal or regulatory authority or mandated by a judicial order" We hereby inform the department that Confidentiality should include a compelled/legal disclosure clause as given below: "In the event that the Firm or its representatives are requested pursuant to, or required by, applicable law or regulation or by legal or administrative process to disclose any Confidential Information, or where the Firm wishes to disclose to its professional indemnity insurers or to its advisers, the Firm agrees that it will, as far as is legally and practically possible, provide the Client with prompt notice of such request or requirement in order to enable the Client to seek an appropriate protective order or other remedy. In the event that such protective order or other remedy is not obtained, the Firm or its representatives, as the case may be, shall disclose only the portion of the Confidential Information which is legally or professionally required to be disclosed" We hereby request the department to kindly add the given clause: The Service provider should be permitted to retain copies of all documents and other information as it may be required for legal or professional regulatory purposes. Further it should be permitted to use the deliverables for its own purposes. Retention of Copies: The Service Provider may use data, software, designs, utilities, tools, models, systems and other methodologies and know-how ("Materials") that it owns or has the right to use in performing the services. Notwithstanding the delivery of any reports, the agency retains all intellectual property rights in the Materials (including any improvements or knowledge developed while performing the services), and in any working papers compiled in connection with the services"	Confidentiality Clause may be incorporated in the agreement signed between selected agency and ASDM
9	Additional Clause to be incorporated: Termination		We hereby inform the department that the Service Provider must also have the right to terminate the Agreement: i) In the event of non-payment of fees ii) In the event that Assam Skill Development Mission fails to abide by the terms of this Agreement.	Termination Clause may be incorporated in the agreement signed between selected agency and ASDM
10	Additional Clause to be incorporated: Indemnification		We hereby request the department to kindly add the given clause: Indemnification: The Service Provider shall indemnify the Client in full for any failure in performance on account of its default or non-fulfilment of its obligations and the same is performed by the client or any other agency engaged by the Client. In such case all the costs and expenses incurred by the client are recoverable from the Service Provider. Assam Skill Development Mission must also indemnify the Service Provider for losses/damages suffered: (i) Due to any third party claims (ii) Due to any fraud, misrepresentation or omission of facts by the Client or any of its personnel.	Indemnification Clause may be incorporated in the agreement signed between selected agency and ASDM
11	Additional Clause to be incorporated: Limitation of the Consultant's Liability towards the Client		We hereby request the department to kindly add the given clause: "In no event shall the aggregate liability of the Consultant, its partners, directors, consultants, employees, agents, affiliates and other personnel for damage exceed the amount of the fees that the Consultant has received in connection with this Agreement"	Liability Clause may be incorporated th the agreement signed between selected agency and ASDM

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	Additional Clause to be incorporated: Non Exclusivity		We hereby request the department to kindly add the given clause: The parties acknowledge that the Firm shall have the right to provide consulting or other professional services of any kind or nature whatsoever to any person or entity as the Firm in its sole discretion deems appropriate.	No Changes																																				
12	Additional Clause to be incorporated: No duty of care towards Third Parties		No Duty of Care towards Third Parties: The Service Provider will not accept any responsibility for Duty of Care towards the Third Party	No Changes																																				
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13	Clause 5: Payment Schedule, Page 18	<p>Payment Schedule: The payment milestones for preparing the DPR for Skill University in the state of Assam are indicated as below:</p> <table border="1"> <thead> <tr> <th>SN</th> <th>Deliverable</th> <th>% Payment</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>On signing of the Agreement</td> <td>NIL</td> </tr> <tr> <td>2</td> <td>On approval of draft report on skill development opportunity landscape</td> <td>10% of the Project Cost</td> </tr> <tr> <td>3</td> <td>On successful conduction of Workshop with senior management and with Skill Development Missions and submission of the findings</td> <td>10% of the Project Cost</td> </tr> <tr> <td>4</td> <td>Submission of Draft DPR</td> <td>20% of the Project Cost</td> </tr> <tr> <td>5</td> <td>On Approval of final DPR</td> <td>60% of the Project Cost</td> </tr> </tbody> </table>	SN	Deliverable	% Payment	1	On signing of the Agreement	NIL	2	On approval of draft report on skill development opportunity landscape	10% of the Project Cost	3	On successful conduction of Workshop with senior management and with Skill Development Missions and submission of the findings	10% of the Project Cost	4	Submission of Draft DPR	20% of the Project Cost	5	On Approval of final DPR	60% of the Project Cost	<p>We would request the authority to kindly consider the following proposed payment structure:</p> <table border="1"> <thead> <tr> <th>SN</th> <th>Deliverable</th> <th>% Payment</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>On signing of the Agreement</td> <td>NIL</td> </tr> <tr> <td>2</td> <td>On approval of draft report on skill development opportunity landscape</td> <td>10% of the Project Cost</td> </tr> <tr> <td>3</td> <td>On successful conduction of Workshop with senior management and with Skill Development Missions and submission of the findings</td> <td>20% of the Project Cost</td> </tr> <tr> <td>4</td> <td>Submission of Draft DPR</td> <td>40% of the Project Cost</td> </tr> <tr> <td>5</td> <td>On Approval of final DPR</td> <td>30% of the Project Cost</td> </tr> </tbody> </table>	SN	Deliverable	% Payment	1	On signing of the Agreement	NIL	2	On approval of draft report on skill development opportunity landscape	10% of the Project Cost	3	On successful conduction of Workshop with senior management and with Skill Development Missions and submission of the findings	20% of the Project Cost	4	Submission of Draft DPR	40% of the Project Cost	5	On Approval of final DPR	30% of the Project Cost	No Changes
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14	Form 2(a): Prequalification Criteria Checklist, Point 4, Page 26 And Form 2(b): Marking criteria, A.1, Page 27	<p>The bidder must have prepared a detailed project report on University in at least one state or must have experience in preparing DPR of a large size institution of higher education in India or other countries. Form-5 along with supporting work orders/agreement/LoI/ completion certificate. All supporting documents to clearly state DPR for a University.</p>	<p>We understand that the consultant is required to have experience of assisting a client in preparation of project report and business plan for setting up of a university/ higher education institute. It has been observed that often the name of projects doesn't contain the term 'DPR' in the Contract Agreement or Work Order though the detailed scope of the project covers all the aspects of a Detailed Project Report. Many clients/ authorities use terms such as below for similar assignments: <ul style="list-style-type: none"> Preparation of Project Report and Business Plan Preparation of Concept and Business Plan Development of an institute (including technical and financial feasibility) etc. Thus, the use of the term 'Detailed Project Report' appears to be restrictive here and we request the authority to consider the experience of projects with similar nature even though the name of project might not mention the term - 'DPR'. Thus, the mentioned criteria of Form 2(a) may be modified as below: 'The bidder must have prepared a detailed project report/ project report/ business plan/ concept and business plan/ technical and financial feasibility report for University/ higher education institute in India or other countries.' Considering above, we also request the authority to remove the condition for the supporting documents to mandatorily state 'DPR for a University'</p>	Please refer corrigendum																																				

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15	Form 2(b): Marking criteria, A.1, Page 27	Experience of completing a detailed project report for development of a University in at least one state in India or any international university > 6 states or 2 international: 15 Marks, > 4 states or 1 international; <= 6 states or 1 international: 10 Marks > =1 state; < =4 states: 5 Marks Else 0	We have the following queries against the mentioned criteria: 1. We understand that a university falls under the category of higher education institute. Thus, to have a broader participation, we request the authority to add the word – 'Higher Education Institute' in the qualification criteria. 2. Further, there are chances of a consultant advising in development of DPR for more than one University/ Higher Education Institute in one state (or in one foreign country), and we understand that two projects undertaken for one state should be counted differently. Hence, we request the authority to confirm our understanding and modify the criterion as suggested below: 'Experience of completing a detailed project report/ project report and business plan/ feasibility study for development of at least one University/ Higher Education Institute in India or abroad. > 6 national projects or 2 international projects: 15 Marks, > 4 national projects or 1 international project; <= 6 national projects or 1 international project: 10 Marks >= 1 national project; <= 4 national projects: 5 Marks Else 0'	Please refer corrigendum
16	Form 2(b): Marking criteria, A.2, Page 27	Experience of having worked/working on at least 2 Skill Development Project (SDP) during the last 5 years, each of with Central Govt and StateGovt./NSDC/ State Skill Development Mission/ Multilateral Funding Agency/Doner Agencies, in India or must have experience in working in international projects related to TVET education or higher education. No. of SDP having minimum project value >= INR 5 Cr (SDP) SDP >05: 20 marks 02 < SDP <= 05: 10 marks 2 SDP: 5 marks, else 0 Form-5 along with supporting work orders/ agreement/ LoI/ completion certificate. All supporting documents to clearly state	We understand that the consultant is required to have experience of working on skill development projects during last 5 years.It has been observed that often the name of such projects doesn't contain the exact words 'Skill Development Project' in the Contract Agreement or Work Order though the projects deal with skill development only. Hence, we also request the authority to remove the condition for the supporting documents to mandatorily state 'Skill Development Project'.	Please refer corrigendum
17	Form 2(b): Marking criteria, A.3, Page 27	Experience of working with Sector Skills Councils in India helping them create develop National Occupational Standards for identified job roles or experience in developing TVET curriculum for any international university > 6 SSCs or 2 international: 10 Marks 4-6 SSCs or 1 international: 5 Marks 1-3 SSCs: 2 Marks	We understand that to maintain parity between the conditions for national and international experience, the experience of working with International Sector Skills Council may also be considered. Development of National Occupational Standards essentially include development of Qualification Packs and Qualification frameworks. Therefore, we would request the authority to consider the related experience of development of 'Qualification Packs' and 'Qualification Frameworks' in addition to the experience of creating Occupational Standards. Hence, the mentioned criterion may be modified as below: 'Experience of working with Sector Skills Councils in India and abroad helping them create develop National Occupational Standards/ Qualification Packs/ Qualification Frameworks for identified job roles or experience in developing TVET curriculum for any international university > 6 SSCs in India or 2 sector/ projects internationally: 10 Marks 4-6 SSCs in India or 1 sector/ projects internationally I: 5 Marks 1-3 SSCs In India: 2 Marks'	No Changes

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18	Form 2(b): Marking criteria, B.1, Page 28	<p>Project Manager: Project Manager with Post Graduate degree in MSW / MA in Sociology / Anthropology with MBA or Post Graduate Diploma in Social Sciences/ Economics/Management or MBA in Finance/HRM/Business Management/Rural Management/Operations having overall 20 years of senior management experience in operating a large scale TVET / Skill Training institute or university or similar assignments with experience in preparing DPR's of a Skill University 1. 20 years of total experience and >5 years of experience of working on DPR preparation of Skill University: 15 Marks 2.15 years of total experience and 3 years of experience of working on DPR preparation of Skill University: 10 Marks Reference Check. NIRF top 30 institutes- Resources would necessarily need to be from the top 30 NIRF ranked institutes</p>	<p>We have following concerns regarding the mentioned criterion: (i) We believe that there are many professionals who come from an array of educational institutes (both Arts and Management courses) excelling in the field of preparing DPRs for higher educational institutes/ universities and preparing business plans while having extensive knowledge and experience of the subject. Hence, we would request the authority to modify the criterion of double masters and consider personnel with one masters' degree in management. We would suggest that a professional with background of civil engineering would be better equipped to work on such project. (ii) We would request the authority to also consider the experience of planning or development of a university/ higher educational institute as well. The experience of planning/ development/ setting up of similar institutes will be beneficial for the project as the learnings of previous assignments related to development may be harnessed in this case. (iii) The requirement for the Project Manager to be from top 30 NIRF ranked institutes appears to be restrictive as we believe that professionals coming from institutes other than top 30 institutes may also bring in relevant skills and experience. Hence, we request the authority to consider the project manager to be from top 50 NIRF ranked institutes instead. (iv) The requirement for having experience of preparing DPR of a Skill University may be modified to 'experience of preparing DPR/project report/ business plan, feasibility report for University/ higher education institute' as the specific experience of development of DPR for a Skill University appears to be limiting. Hence, we request the authority to modify the mentioned condition to: 'Project Manager: Project Manager with • Bachelor's in Civil Engineering • Master's degree in management • Having overall 15 years of experience in planning/ development/ operation of a large-scale university/ higher education institute or similar assignment with experience in preparation of DPR/project report/ business plan/ feasibility report of a university or higher education institute. 1. 15 years of total experience and >5 years of experience of working on DPR preparation of Skill University/ Higher Education Institute: 15 Marks 2. 10 years of total experience and 3 years of experience of working on DPR preparation of Skill University/ Higher Education Institute: 10 Marks' Resources would necessarily need to be from the top 50 NIRF ranked institutes.'</p>	Please refer corrigendum
19	Form 2(b): Marking criteria, B.1, Page 28	<p>Consultants -2 nos Consultants having Post Graduate degree in MSW / MA in Sociology / Anthropology with MBA or Post Graduate Diploma in Social Sciences/Economics/Management or MBA in Finance/HRM/Business Management/Rural Management/Operations and at least 8 years of work experience in R&D and Industry-institute collaboration, experience in developing digital content and experience in developing curriculum materials (curriculum standards, standard training equipment list, training facility norms, course structure, course syllabus, lesson plan, learning materials, practical jobsheets, assessment scheme, and examination databank)</p>	<p>We believe that there are many professionals who come from an array of educational institutes excelling in the field of R&D and Industry-institute collaboration, experience in developing digital content and experience in developing curriculum materials while having extensive knowledge and experience of the subject. Therefore, we would request the authority to modify the criterion of double masters and consider personnel with onemasters' degree in management while having relevant experience. Hence, we request the authority to modify the mentioned condition to: 'Consultants having • Master's degree in management • At least 8 years of work experience in the education/ skills sector while covering the aspects such as R&D and Industry-institute collaboration, developing digital content and developing curriculum materials (curriculum standards, standard training equipment list, training facility norms, course structure, course syllabus, lesson plan, learning materials, practical job-sheets, assessment scheme, and examination databank)'</p>	Please refer corrigendum
20	Form 5: Organization Project Experience, Page 31	<p>1. Description of actual services provided by you within the assignment 2. Details about the primary research methods used: i. Approach & Methodology including primary and secondary research methods ii. No of people and institutions surveyed through following primary research methods People a. Surveys: b. Interviews: c. Focus group discussions: d. Observations: e. Any other Institutions f. Surveys: g. Interviews: h. Focus group discussions: i. Observations: j. Any Other: Provide representative questionnaires used in each type of research method 3. Description about secondary research method used 4. Any innovative approach used in the project</p>	<p>We feel that a good deal of details is requested in Form 5 as mentioned in column in the left. As every project undertaken has a different approach and execution strategy, it appears that it would be difficult for the consultants to provide details against each requirement for 'people' and 'institutions' as well as the questionnaires used during the execution of such projects. Thus, we request the authority to remove this requirement from the form. The revised condition suggested is: 1. Description of actual services provided by you within the assignment 2. Any innovative approach used in the project'</p>	No Changes

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21	Form 8: Self-Certificate for number and details of qualified Manpower/Employees, Page 33	I / We hereby declare, as on date of submission of the proposal, have following number of qualified personnel/ consultants for preparation of Detailed Project Report (DPR) for establishing a state of art Skills University in Assam. A. Staff engaged in Research Activities B. Civil Engineer/ Architect* engaged for the preparation of DPR for Skills University/ Skill City C. Staff engaged in other activities relevant to the Scope of Work	We request the authority to clarify the following points pertaining to Form 8: (i) No. of personnel to be listed against each of the three categories mentioned (ii) If the mentioned category of professionals will be evaluated for arriving at technical score (iii) If just the names along with qualification and years of relevant experience would suffice i.e. the authority is requested to simplify the table of details in the form 8. We understand that the preparation of DPR for any higher education institute would require the same skills and expertise as would be required for preparation of DPR for a Skills University/ Skill City. Hence, we would suggest the authority to remove the condition of providing a civil engineer/architect with the experience of preparing DPR for Skills University. The authority is suggested to modify the point B of the mentioned declaration as below: 'B. Professionals with experience of preparation of DPR/ project report/business plan or feasibility report of Higher Education Institutes'	Please refer corrigendum
22	Form 9: Profiles of the proposed core team members & experts to be deployed for the project, Page 34	Using the format provided below, please provide profile of the proposed core team including the profile of labour economist proposed to be engaged.'	Please clarify if the labour economist must be one of the two consultants to be evaluated as specified in Form 2(b): Marking criteria, Page 28 (Point 2 on Consultants – 2 nos) and if the educational/ experience criteria remains the same as mentioned for the two consultants. Further, the requirement of a labour economist appears to be limiting for a consultant to provide advisory services of preparation of DPR of a Skill University, the condition may be changed to that of Masters' in Management as suggested earlier.	No Changes
23	Suggested New Clause		Suggested new clause: ASDM shall not recover from the bidder, in contract or tort, under statute or otherwise, any amount with respect to loss of profit, data or goodwill, or any other consequential, incidental, indirect, punitive or special damages in connection with claims arising out of this Agreement or otherwise relating to the Services, whether or not the likelihood of such loss or damage was contemplated. ASDM shall not recover from the bidder, in contract or tort, under statute or otherwise, aggregate damages in excess of the fees actually paid for the Services that directly caused the loss in connection with claims arising out of this Agreement or otherwise relating to the Services.	Liability Clause may be incorporated th the agreement signed between selected agency and ASDM
24	Suggested New Clause		Suggested new clause: The bidder may terminate this Agreement, or any particular services, immediately upon written notice to ASDM if the bidder reasonably determines that it can no longer provide the Services in accordance with applicable law or professional obligations.	Termination Clause may be incorporated in the agreement signed between selected agency and ASDM
25			In order to submit a more informed response to the RFP, the authority is requested to extend the bid submission deadline line further by three weeks.	Please refer corrigendum
26	Clause 2.3, Page 10	f) Manpower deployment: Selected bidder must deploy personnel with requisite qualification and sufficient experience as per the scope mentioned under this RFP.	We understand that the consultant is required to submit staff deployment plan as a part of its 'Approach and Methodology' as well as the presentation (as per Form 2b: Marking criteria). Also, we can gather from the RFP that full-time deployment of consultant staff is not required in Guwahati (Assam) and the selected agency will have fortnightly meeting with the client for discussing the project progress. However, the consultant staff will be available as and when required by the client. We request the authority to confirm our understanding.	No Changes
PWC				
27		Terms of Reference, 4.2., (page 15) In discussion with the client, the consultancy firm is required to develop the curriculum materials (curriculum standards, standard training equipment list, training facility norms, course structure, course syllabus, lesson plan, learning materials, practical jobsheets, assessment scheme, and examination databank) for the training courses that would be implemented in interim Assam Skill University interim campuses.	Preparing curriculum, equipment specifications ideally should not form part of the DPR. The team as required in the RFP will not be relevant and expertise across approved sectors and courses will be required. Identification and stating deployment of such experts at this stage is not plausible. Further, Courses for the Schools identified will require multiple approvals, only then development of relevant curriculum, equipment required may begin, therefore it will also require more time, 16 weeks will not be enough. Additionally, roping in expert will also impact the consultant's fee. We request you to kindly revisit the expectation of this requirement.	No Changes

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28		Terms of Reference, 4.2., (page 15) 'Review the study report on skill gap analysis so that inputs from the study can be used to aligned proposed training courses for the Assam Skill University Project'	We understand that the Micro level skill gap study was commissioned by ASDM in 2019. In case a draft is complete, please share it to improve responsiveness of the proposal.	Skill Gap Study commissioned by ASDM will be provided when available. In the meanwhile the Skill Gap Study published by NEDFI can be used for reference																																				
29		Terms of Reference, 4.2., (page 16) 'Draft ToR for all proposed positions in Assam Skill University.'	Drafting TOR for each job role should not form part of the DPR process. It is ideally a downstream activity once based on DPR recommendations the organizational structure and personnel required is identified. Further, it will be a time consuming activity requiring multiple approval with implications on the consultants fee, therefore, we request you to kindly revisit the expectation of this requirement.	No Changes																																				
30		Payment Schedule: The payment milestones for preparing the DPR for Skill University in the state of Assam are indicated as below: <table border="1"> <thead> <tr> <th>SN</th> <th>Deliverable</th> <th>% Payment</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>On signing of the Agreement</td> <td>NIL</td> </tr> <tr> <td>2</td> <td>On approval of draft report on skill development opportunity landscape</td> <td>10% of the Project Cost</td> </tr> <tr> <td>3</td> <td>On successful conduction of Workshop with senior management and with Skill Development Missions and submission of the findings</td> <td>10% of the Project Cost</td> </tr> <tr> <td>4</td> <td>Submission of Draft DPR</td> <td>20% of the Project Cost</td> </tr> <tr> <td>5</td> <td>On Approval of final DPR</td> <td>60% of the Project Cost</td> </tr> </tbody> </table>	SN	Deliverable	% Payment	1	On signing of the Agreement	NIL	2	On approval of draft report on skill development opportunity landscape	10% of the Project Cost	3	On successful conduction of Workshop with senior management and with Skill Development Missions and submission of the findings	10% of the Project Cost	4	Submission of Draft DPR	20% of the Project Cost	5	On Approval of final DPR	60% of the Project Cost	Considering that significant cost will be incurred while developing the skills opportunity landscape report and the draft DPR, the payment schedule should be revised. Further, approval of the final DPR is dependent on the government, hence 60% payment post-approval might get delayed. We propose the following revision: <table border="1"> <thead> <tr> <th>SN</th> <th>Deliverable</th> <th>% Payment</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>On signing of the Agreement</td> <td>10% of the Project Cost</td> </tr> <tr> <td>2</td> <td>On approval of draft report on skill development opportunity landscape</td> <td>20% of the Project Cost</td> </tr> <tr> <td>3</td> <td>On successful conduction of Workshop with senior management and with Skill Development Missions and submission of the findings</td> <td>10% of the Project Cost</td> </tr> <tr> <td>4</td> <td>Submission of Draft DPR</td> <td>40% of the Project Cost</td> </tr> <tr> <td>5</td> <td>On Approval of final DPR</td> <td>20% of the Project Cost</td> </tr> </tbody> </table>	SN	Deliverable	% Payment	1	On signing of the Agreement	10% of the Project Cost	2	On approval of draft report on skill development opportunity landscape	20% of the Project Cost	3	On successful conduction of Workshop with senior management and with Skill Development Missions and submission of the findings	10% of the Project Cost	4	Submission of Draft DPR	40% of the Project Cost	5	On Approval of final DPR	20% of the Project Cost	No Changes
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31		Point 7 (page 06) Cost of RFP Document/Bid Fee: INR 10,000 (Rupees Ten Thousand Only) Non-refundable in the form of Demand Draft in favor of 'Assam Skill Development Mission' payable at Guwahati	Does the scan copy of the Demand Draft have to be put in the technical proposal or there will be a separate place on the portal to upload the Demand Draft?	No Changes																																				
32		Point 9 (page 09) 'Instruction for Hard Copy Submission: The bidders should submit the hardcopies of the bids on or before the last date of submission of bids – 01/07/2020 17:00 hrs'	Is the hardcopy submission mandatory or optional? Can the proposals be submitted online only? Due to potential threat of contracting COVID-19 traveling to submit the proposal in Guwahati may not be plausible. Therefore, please accept only electronically submitted proposals as well.	No Changes																																				
33		Section 2.3, point d, (page 10) Proposals must be direct, concise, and complete. All information not directly relevant to this RFP should be omitted. ASDM will evaluate bidder's proposal based upon its clarity and the directness of its response to the requirements of the project as outlined in this RFP.	Is there any page limit for the proposal as a whole? Is there any page limit for Approach and Methodology and CVs?	No Changes																																				
34		Section 3.2, point d, Stage 1: Technical Evaluation (page 12) 'Please note that maximum technical score is 100 and is comprising of document-based evaluation for maximum 70 marks, approach and methodology for 20 marks and presentation evaluation for 10 marks'	Kindly elaborate and clarify on presentation-based evaluation. In case this will be a PowerPoint (PPT) based presentation, please specify on: the time and date for the same location and mode (physical or online) for the presentation. We would recommend an online presentation considering travelling restrictions pertaining to corona virus	No Changes																																				
35		5. Payment Schedule, point 2 (page 18) 'On successful conduction of Workshop with senior management and with Skill Development Missions and submission of the findings'	<ul style="list-style-type: none"> How many workshops will have to be organized to satisfy the condition for payment of the installment? Will it be a singular workshop with all stakeholders? Will it have to be organized in Guwahati? Is the purpose of the workshop to discuss findings of the Draft report on Skill development Opportunity Landscape or initial draft DPR? Requesting clarification. Is the consulting agency expected to bear the cost of the workshop? 	No Changes																																				

Sl. No.	Reference in RFP document	Existing Clause/ Provision	Query/ Suggested modification	ASDM Comments
36		6. GENERAL CONDITIONS OF THE BID, (page 19)	<p>We recommend the inclusion of a liability clause:</p> <p>Liability</p> <ul style="list-style-type: none"> o Specific type of loss – You agree that the [consultant] will not be liable for i) loss or corruption of data from your systems ii) loss of profit, goodwill, business opportunity, anticipated savings or benefits or iii) indirect or consequential loss. o Our Liability – You agree that [the consultant's] total liability for all claims connected with the services or this agreement (including but limited to negligence), whether in contract, tort, statute or otherwise, is limited to the professional fees paid for the services. o Sharing of limit – Where [the consultant] agree in writing to accept liability to more than one party, the on our liability in clause will be shared between them, and it is up to those parties how they share it. o No claims against individuals – You agree to bring any claim any connection with the services only against us, and not against any individual. o Proportionality – If [the consultant] are liable to you under this agreement, and another person would be liable to you in respect of the same loss(save for your contractual agreements with them), then i) the compensation payable by us to you in respect if that loss will be reduced; ii)the reduction will take into account the extent of the responsibility of that other person for the loss, no account will be taken of a) any limit or exclusion placed on the amount that person will pay or b) any shortfall in recovery from that person (for whatever reason) <p>• We recommend the inclusion of a termination clause:</p> <p>Termination</p> <ul style="list-style-type: none"> o Immediate Notice – Either [the consultant] or you may end this agreement immediately by giving written notice to the other if (i) the other materially breaches it and does not remedy the breach within 30 days. (ii) The other is or appears likely to be unable to pay its debts or becomes insolvent or (iii) the performance of it (including the application of any fee arrangements) may breach a legal or regulatory requirement including audit independence requirements, regulations issued by the US Securities and Exchange Commission or your/our policies in connection therewith. 45 days' notice- Either [the consultant] or you may end this agreement on 45 days' written notice. o Fees payable on termination – You agree to pay us for all services [the consultant] perform 	Clauses may be incorporated th the agreement signed between selected agency and ASDM
37		<p>Form 2 (a), point 5, (page 26)</p> <p>The bidder must have at least 200 people related to consulting/ advisory/ research activities on its payroll as on date of submission of the bid. (Certificate by the HR on company's letter head with the bidder's seal and stamp as per the Form-8)</p> <p>Form 8, page (33)</p> <p>We hereby declare, as on date of submission of the proposal, have following number of qualified personnel/ consultants for preparation of Detailed Project Report (DPR) for establishing a state of art Skills University in Assam</p>	<p>Putting the names of more than 200 people as per form 8 will be very cumbersome. Can we only mention the total headcount of people engaged in consulting/advisory/research activities? Request you to kindly revise the table in form 8 across points A, B and C.</p> <p>• Declaration on form 8 seems contradictory to what is mentioned in form 2 (a) point 5. Please clarify.</p>	No Changes
38		<p>Form 2(b): Marking Criteria (page 27)</p> <p>Experience of completing a detailed project report for development of a University in at least one state in India or any international university</p> <p>> 6 states or 2 international: 15 Marks, > 4 states or 1 international; < 6 states or 1 international: 10 Marks > 1 state; < 4 states : 5 Marks Else 0</p>	<p>Such assignments are either standalone or part of large project and the DPR is often substituted with Project Report /Strategy Document/Blueprint. Hence, we recommend the following revision:</p> <p>'Experience of developing a DPR/Project Report/Strategy Document/Blueprint for any educational/TVET Institutions/University.</p> <p>> 6 Educational/TVET Institutions/University: 15 Marks, > 4 but less than 6 Educational/TVET Institutions/University: 10 Marks > 1 but less than 4 Educational/TVET Institutions/University: 5 Marks Else 0'</p>	No Changes
39		<p>Form 2(b): Marking Criteria (page 27)</p> <p>Experience of working with Sector Skills Councils in India helping them create develop National Occupational Standards for identified job roles or experience in developing TVET curriculum for any international university</p> <p>> 6 SSCs or 2 international: 10 Marks 4-6 SSCs or 1 international: 5 Marks 1-3 SSCs: 2 Marks</p>	<p>• Since the focus is on development of QPs/NOS/curriculum we suggest that the criteria should be revised to the number of QPs/courses developed</p> <p>The criteria should be revised as follows-</p> <p>'Experience of working with Sector Skills Councils in India helping them create develop National Occupational Standards for identified job roles or experience in developing TVET curriculum for any Institutions.</p> <p>>50 QPs/NOS: 10 Marks >20 to 50 QP/NOS: 5 Marks <20 QP/NOS: 2 Marks'</p>	No Changes
40		<p>Form 2 (b), B.1 (page 28)</p> <p>'Resources would necessarily need to be from the top 30 NIRF ranked institutes'</p>	<p>Given the kind of work experience that is required, is it possible to relax the condition of top 30 NIRF ranked institutes?</p>	Please refer corrigendum

Sl. No.	Reference in RFP document	Existing Clause/ Provision	Query/ Suggested modification	ASDM Comments
41		Form 2 (b), B.1 (page 28) Project Manager: Project Manager with Post Graduate degree in MSW / MA in Sociology / Anthropology with MBA or Post Graduate Diploma in Social Sciences/ Economics/Management or MBA in Finance/HRM/Business Management/ Rural Management/ Operations having overall 20 years of senior management experience in operating a large scale TVET / Skill Training institute or university or similar assignments with experience in preparing DPR's of a Skill University 1. 20 years of total experience and >5 years of experience of working on DPR preparation of Skill University: 15 Marks 2.15 years of total experience and 3 years of experience of working on DPR preparation of Skill University: 10 Marks Reference Check. NIRF top 30 institutes- Resources would necessarily need to be from the top 30 NIRF ranked institutes.	Is the project manger expected to be deployed in Assam full time? Plus, is the Project Manager expected to be at ASDM physically full time? Considering outbreak of COVID this will be a challenge if the Project Manager is based out of another city. Therefore, we request consideration for working remotely for the project manager • Considering several notable universities and colleges such as BITS Pilani, Amity University, TISS, amongst others don't fall in the top 30 ranking, can the criteria be relaxed to include top 100 NIRF 2019 ranked institutes? • Considering that establishment of Skills University is a fairly recent development in India, we recommend relaxation of the marking criteria with 'marks for more than 5 years experience of setting up a university/institution in addition to experience in the TVET sector operating large scale TVET projects, Skill Training institute or university or similar assignments with experience in preparing DPR's for a university/institution.' • We suggest replacing DPR preparation of Skill University with DPR/Strategic Document/Blueprint for Educational Institutes.	Yes the Project Manager and the 2 Consultants are to be deployed full time in ASDM Office. Please refer corrigendum
42		Form 2 (b), B.1 (page 29) Consultants -2 nos Consultants having Post Graduate degree in MSW / MA in Sociology / Anthropology with MBA or Post Graduate Diploma in Social Sciences/ Economics/ Management or MBA in Finance/HRM/ Business Management/ Rural Management/Operations and at least 8 years of work experience in R&D and Industry-institute collaboration, experience in developing digital content and experience in developing curriculum materials (curriculum standards, standard training equipment list, training facility norms, course structure, course syllabus, lesson plan, learning materials, practical job-sheets, assessment scheme, and examination databank)	The experience expected from consultants is quite varied from R&D and industry-institute collaboration to curriculum development, plus experience relevant for DPR such as 'business modelling, strategic planning, experience of working in the TVET sector, experience of consulting with TVET and educational institutions, designing blueprint/DPR/Institution strategies' is not reflected in the description mentioned. We request the increased focus on these aspects and request you to kindly consider this addition to the criteria. Further, considering that the Consultant's will be supporting the Project manager the minimum years of experience should be revised to 5 years. • Plus, are the Consultants expected to be at ASDM physically full time? Considering COVID outbreak this will be a challenge if the Consultants based out of another city and have to relocate. Therefore, we request consideration for working remotely for Consultants.	Yes the Project Manager and the 2 Consultants are to be deployed full time in ASDM Office. Please refer corrigendum
43		Form 2 (b), C (page 29) 'Approach, Methodology, Work/Execution plan, IT Tool & Innovation'	Does the consultant have to develop some kind of tools/ software? • Kindly clarify the kind of IT tools required and for what purpose?	The bidder may assess the requirement as per scope of work and provide the best solution
44		Form 2 (b) (Page 29) *** Supporting documents/ documentary proof/ Self-declared certificate to be submitted by bidder for point A and B wherever applicable;'	For point B on the resources, what kind of supporting documents/ documentary proof/ Self-declared certificate is required? • Will the self-declaration given in form 9 be sufficient?	All educational and professional /experience testimonials to be submitted with Form 9
45		Form 8, point B, (page 33) Civil Engineer/ Architect engaged for the preparation of DPR for Skills University/ Skill City	• It must be noted that management consulting firm do not tend to have architects on their payroll. Therefore, in order to get architects on board are we expected to collaborated with a relevant firm that designs and supervises construction activities? • Please provide clarity on the kind of inputs and tasks required to be fulfilled by architects. Further, please clarify the number of architects required with experience expectation. • Additionally, will the profile of Architects (besides the Project Manager and 2 Consultants) be evaluated as a part of the technical evaluation process? If yes, please provide the weightage.	Please refer corrigendum
46		Form 9, (page 34) 'Please provide profile of the proposed core team including the profile of labour economist proposed to be engaged'	• Will the labour economist (besides the Project Manager and 2 Consultants) be evaluated as a part of the technical evaluation process? • If yes, please provide the marks weightage.	Please refer corrigendum
KPMG				
47	Page No 26 / Criteria 2 Pre-qualification Criteria checklist: Average annual turnover	The bidder must have minimum average annual turnover of INR 50 crores from last i.e. FY 2016-17, 2017-18, and 2018-19 from the Indian operations for consulting/similar services.	We submit that the annual turnover should be at least Rs. 250 crores for each Financial Year of FY 2016-17, 2017-18, and 2018-19 from the Indian operations for consulting/similar services.	No Changes
48	Page 7 / pt. 15 Last Date of submission of bids	Proposals must be submitted no later than 17:00 hrs, 1st July 2020 through https://assamtenders.gov.in	Request to extend the date of proposal submission to give time of at least 3 weeks after the announcement of corrigendum.	Please refer corrigendum
49	Page 9/ Pt. 9 Instruction for Hard Copy Submission:	Instruction for Hard Copy Submission: The bidders should submit the hardcopies of the bids on or before the last date of submission of bids – 01/07/2020 17:00 hrs	Request to omit the requirement of hard copy submission of EMD & Bid Document Fee of the bid and make the procedure of submission via online mode only.	No Changes
50	Page 10 / 2.3 f Manpower deployment:	Selected bidder must deploy personnel with requisite qualification and sufficient experience as per the scope mentioned under this RFP.	Request to clarify if bidders are required to deploy their personnel to the client location for the duration of the assignment.	Yes the Project Manager and the 2 Consultants are to be deployed full time in ASDM Office. Please refer corrigendum

Sl. No.	Reference in RFP document	Existing Clause/ Provision	Query/ Suggested modification	ASDM Comments
51	Page No 18 / Point 5 PAYMENT SCHEDULE The payment milestones for preparing the DPR for Skill University/	Payment Schedule: • On signing of the Agreement: Zero percent • On approval of Draft report on Skill development Opportunity Landscape: 10 % of the project cost • On successful conduction of Workshop with senior management and with Skill Development Missions and submission of the findings: 10 % of the project cost • Submission of Draft DPR: • 20% of the project Cost • On approval of Final DPR: 60%of the project cost	Our request for revision is as follows: • On signing of the Agreement: 10% • On approval of Draft report on Skill development Opportunity Landscape: 40% of the project cost • On successful conduction of Workshop with senior management and with Skill Development Missions and submission of the findings: 5 % of the project cost • Submission of Draft DPR: 20% of the project Cost • On approval of Final DPR: 25 %of the project cost	No Changes
52	Scope of Work, Page 16 And Implementation Schedule, Page 17 18 Operating Model and Conceptual Blueprint	The Scope of work mentions formulation of a Revenue Model The Implementation Schedule mentions formulation of Operating Model and Conceptual Blueprint	Request to clarify whether formulation of Operating Model and Conceptual Blueprint as to be included in the scope of work	Yes to be considered as scope of work
53	Page 27; Evaluation Criteria A.1 Evaluation Criteria	Past Experience – Experience of completing a detailed project report for development of a skill institute/ Skill University in at least one state in India > 6 states : 15 Marks, >4 states < 6 states : 10 Marks >1 state < 4 states : 5 Marks Else 0	Request to change the criteria to Experience of completing a detailed project report for development of a University in at least one state in India > 6 Project: 15 Marks, >4 Project and <= 6 Project: 10 Marks >1 Project and <= 4 Project: 5 Marks Else 0	No Changes
54	Page 27 Evaluation Criteria A.2 Evaluation Criteria	Past Experience – Experience of having worked/working on at-least 2 Skill Development Project (SDP) during the last 5 years, each of with Central Govt and State Govt./ NSDC/ State Skill Development Mission/ Multilateral Funding Agency/Donor Agencies, in India. No. of SDP having minimum project value >= INR 5 Cr (SDP) SDP>05 : 20 marks 02 < SDP <= 05 : 10 marks 2 SDP : 5 marks, else 0	Request to modify the criteria as follows: Experience of having worked/working on at-least 2 Skill Development Project (SDP) during the last 5 years, each of minimum project value >= INR 2 Cr, with any Central Govt/ State Govt./ NSDC/ State Skill Development Mission/ Multilateral Funding Agency/ Donor Agencies in India. No. of SDP having minimum project value >= INR 2 Cr (SDP) SDP>05 : 20 marks 02 < SDP <= 05 : 10 marks 2 SDP : 5 marks Else 0	Please refer corrigendum
55	Page No: 28 / B 1 Evaluation Criteria, Resource Project Manager	Project Manager: Project Manager with Post Graduate degree in MSW / MA in Sociology / Anthropology with MBA or Post Graduate Diploma in Social Sciences/ Economics/ Management or MBA in Finance/ HRM/ Business Management/ Rural Management/ Operations having overall 20 years of senior management experience in operating a large scale TVET / Skill Training institute or university or similar assignments with experience in preparing DPR's of a Skill University 20 years of total experience and >5 years of experience of working on DPR preparation of Skill University: 15 Marks 15 years of total experience and 3 years of experience of working on DPR preparation of Skill University: 10 Marks Reference Check. NIRF top 30 institutes Resources would necessarily need to be from the top 30 NIRF ranked	Request to change the criteria to: Project Manager with Post Graduate degree in MSW / MA in Sociology /Anthropology/ MBA/ Post Graduate Diploma in Social Sciences/ Economics / Management or MBA in Finance/ HRM/ Business Management/ Rural Management/ Operations having overall experience of 15 years of which 5 years in the area of feasibility study, business strategy, Skill development and with adequate experience in preparation of DPR or similar assignments. 15 years of total experience and >5 years of experience of working on DPR preparation of Skill City/ University: 15 Marks 15 years of total experience and 3 years of experience of working on DPR preparation of Skill City/ University: 10 Marks Reference Check. NIRF top 30 institute- Resources would necessarily need to be from the top 30 NIRF ranked institutes.	Please refer corrigendum
56	Page No: 28 / B 1 Evaluation Criteria, Resource Consultants	Consultants Consultants having Post Graduate degree in MSW / MA in Sociology / Anthropology with MBA or Post Graduate Diploma in Social Sciences/ Economics/ Management or MBA in Finance/ HRM/ Business Management/ Rural Management/ Operations and at least 8 years of work experience in R&D and Industry-institute collaboration, experience in developing digital content and experience in developing curriculum materials (curriculum standards, standard training equipment list, training facility norms, course structure, course syllabus, lesson plan, learning materials, practical job-sheets, assessment scheme and examination databank)	Request to change the criteria to: Consultants having Post Graduate degree in MSW / MA in Sociology / Anthropology with MBA or Post Graduate Diploma in Social Sciences/ Economics/ Management or MBA in Finance/HRM/Business Management/ Rural Management/ Operations and at least 8 years of work experience with at least 5 years of experience in skill development projects.	Please refer corrigendum
57	Form 8, Self-Declaration of Resources , Page 33 Table B. Civil Engineer/ Architect* engaged for the preparation of DPR for Skills University/ Skill City	Table B. Civil Engineer/ Architect* engaged for the preparation of DPR for Skills University/ Skill City	Request clarification since as per the resource requirements in Page 27-28 there is no mention of Civil Engineer/ Architect.Request to specify if this is at all required	Please refer corrigendum

Sl. No.	Reference in RFP document	Existing Clause/ Provision	Query/ Suggested modification	ASDM Comments
SIKKA ASSOCIATES				
58			Kindly confirm the site area available.	Not Applicable
59			Kindly confirm the Built up area required by the University in Phase I.	Not Applicable
60			Kindly confirm the estimated cost of the project.	Not Applicable
61			A site plan may kindly be issued in CAD for design reference.	Not Applicable
62			Considering the current offices working situation due to Covid 19, we request you to kindly consider an extension of submission date by 10-15 days.	Please refer corrigendum
IFE GLOBAL				
63			Request the client to kindly clarify whether Consortium/Joint Venture/ Sub-Consultancy is allowed for this bid.	Joint Venture/Consortium Not Allowed
64			As per the clause, the date for submission of hard copies- Proposal, Original Demand Draft/Banker's Cheque, Power of Attorney, and Forms- 1, 4, 6, 8, 12 and 13 was 17/04/2020. Request the client to kindly clarify the updated procedure for submitting the hard copies.	Please refer corrigendum
TRANXT ADVISORY				
65			Page 7/41 of the RFP document, bidding data sheet - Point 12 mentions - Pre-bid meeting is on 19th June'2020. With the current ongoing pandemic situation due to COVID 19 and therefore travel restrictions, we would request you to kindly conduct an online meeting to allow our participation and exchange views on the project.	Please refer corrigendum

5d/-
Mission Director
Assam Skill Development Mission