

(To be submitted on letter head of TP)

Tax Reg. No-

Invoice for 1st Instalment

Training Centre Information

Name of Training Partner.....
Name of Training Centre.....TC ID.....
Address
Contact No.....E-mail.....

Sanction Order Details

Sanction Order No. Date.....

Batch Information

Batch ID.....Sector..... QP Code
TradeTotal Training Duration (in Hours)
Actual Batch Commencement date...../...../..... Batch End Date:/...../.....

Total Candidates in the batch as per Annexure A	Total Training Duration (in Hours)	Cost Per Candidate per hour (Rs.)	Total Amount (Rs.) (D=AxBxC)	1st Instalment (Rs.) [30% of Total Amount (D)]
A	B	C	D	E

Total Amount (in Rs.).....only

Signature of Authorised Signatory of TP

Date:

Enclosures: (Attach the following)

1. **Annexure-A:** countersigned by DPM-T
2. **Annexure-B:** Group photograph of the batch countersigned by DPM-T
3. **Annexure-C:** Bio Metric Attendance countersigned by DMP-T

Annexure-A

Details of Candidates in the Batch

SI No	Unique ID (As per ASDM portal)	Name of the Candidate
1		
2		
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30		

Signature of Centre In-charge of the Training Centre

Verified and countersigned by DPM-T

Signature of Authorised Signatory of TP with seal

Date:

Annexure-B

Group Photograph of the Batch



Note: Faces of each candidate should be clearly visible

Signature of Centre In-charge of the Training Centre

Verified and countersigned by DPM-T

Signature of Authorised Signatory of TP with seal

Date:

Annexure-C

Biometric Attendance in approved format

Signature of In-charge of the Training Centre

Verified and countersigned by DPM-T

Signature of Authorised Signatory of TP with seal

Date: