



GOVERNMENT OF ASSAM

**ASSAM SKILL DEVELOPMENT MISSION (ASDM)
5TH FLOOR NAYANTARA BUILDING,
6 MILE, GUWAHATI, ASSAM- 781022**

No. 308/2018/25

Date: 18.02.2018

**Notice inviting Expression of Interest (EOI) for setting up of Advanced Skill Training Institute (ASTI)
/ Centre of Excellence (CoE) at identified locations**

Assam Skill Development Mission, the apex body of all skill initiatives in the state of Assam, invites proposals from interested agencies, meeting eligibility criteria as detailed at clause 5.3 of the Recruit, Train and Deploy model of the ASDM, to set up ASTI/ CoE across select districts of Assam.

The premises for the training facility may be made available to the interested agency to run the skill development training programs, by ASDM, where available and feasible. However, the interested agencies may suggest any other alternate mode of engagement with ASDM. The same will be reviewed by ASDM's Evaluation Committee.

The brief details of premises available for establishing the Advanced Skill Training Institutes/ Centres of Excellence are available at Annexure 6 of the EOI document.

For detailed terms & conditions, please refer to the Recruit, Train and Deploy Model of the ASDM.

Interested Agencies need to submit their proposals expressing Interest in the prescribed format along with requisite documents by post or by hand to:

**Mission Director
Assam Skill Development Mission
5th Floor, Nayantara Building
Sixmile, Guwahati – 781022**

The last date and time for submission of response to this EOI is **31.03.2018 by 3:00 pm.**

Sd/-
A.P. Tiwari (IPS)
Mission Director
Assam Skill Development Mission

For any other information you may contact the below mentioned officials:

Dhiraj Singha (7002017676), Kunal Sutradhar (7578007406), Indrajit Singha (7578014310)

Annexure 1: APPLICANT DETAILS

S. No.	Particulars	Details
1.	Name of the Agency	
2.	Type of entity	Company/ Partnership Firm/ Sole Proprietorship/ Society/ Trust/ NGO
3.	Registered Address	
4.	Date of Incorporation (dd.mm.yyyy)	
5.	Applying as	Single / Consortium
6.	In case of consortium	Lead Partner: Consortium Partner:
7.	Turnover in FY 2016-17	
8.	Nature of business	
9.	No. of employees on payroll	Lead Partner: Consortium Partner:
10.	Name of Single Point of Contact (SPOC) of the Lead partner	
11.	Address of SPOC	
12.	Phone and Mobile Nos. of SPOC	
13.	E-Mail id of SPOC	
14.	Address for Correspondence	
15.	Presence in Assam (Y/N)	
16.	Address in Assam (if any)	

S. No.	Particulars	Details
17.	Proposed Partnership model with ASDM as per RTD	Type 1 OR Type 2 OR Type 3 If any other mode, then specify
18.	Preferred Location (Refer Annexure 6)	

Note:

1. In case of consortium, the Applicant details have to be filled for each consortium partner separately

Annexure 2: Project Proposal

The applicant Agency has to submit a response to the EOI covering the following parameters in brief:

1. **Proposed Sector & Trade:** All the proposed sectors in which training is proposed to be conducted is to be indicated in this section.

S.No.	Sector Name	Trade / Course Name
1		
2		
..		

2. Curriculum, proposed duration etc.: Whether curriculum will be designed by the agency themselves or QPs of SSCs will be adopted.

S.No.	Sector Name	Trade / Course Name	In case of QP of SSC, specify code	In case of in-house designed trade / course, specify duration*
1				
2				
..				

*Enclose the curriculum designed in case of in-house courses (mandatory)

3. Assessment & certification: In case of in-house designed trade / course, specify duration mechanism to be followed for Assessment and certification
4. Placement Strategy including minimum captive placement (in case of Type 1 and Type 2 partnership models): *Strategy to place the certified candidates in own organisation, other organisations etc. with indicative compensation structure.*
5. Proposed Investment in the Training Centre for equipment, interiors, working capital etc.
6. Past Experience in training of the applicant (if any):
7. Brief note on justification for undertaking the scheme by the applicant:
8. Your expectation from ASDM in the partnership:

Annexure -3: Affidavit for not being blacklisted

An affidavit on a non-judicial stamp paper of INR 100/- by Applicant Agency's Authorized Representative with his/her dated Sign and Seal

We,name of applicant, having its registered office at do hereby declare that our organisation has not been blacklisted/debarred by any donor agency/State Government/Central Government authority/ or any other agency for breach on our part since 1st of January 2015.

For and on behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

Date:

Place:

Note: In case of consortium, the affidavit needs to be submitted by each consortium partners

Annexure 4: Declaration

The Declaration is to be submitted under the signature of Authorized Representative/ Signatory of the applicant agency on official Letterhead and official seal (in case of consortium, the declaration has to be submitted by the lead partner of the consortium)

To

Mission Director
Assam Skill Development Mission
Nayantara Building 5th Floor
Six Mile, Guwahati – 781022

Sub: Partnership with ASDM under the Recruit, Train and Deploy model

Ref: Notice no.....dated.....

Dear Sir,

We would like to participate in the RTD model of the ASDM. We make the following declarations:

1. We have gone through the RTD Model of ASDM. We have understood the terms and conditions stipulated in the Scheme and we accept the same. We also agree and undertake to abide by all these terms and conditions.
2. We understand that our response to the EOI would be evaluated by ASDM Proposal Evaluation Committee, which may accept or reject our proposal or accept our proposal with modifications. We acknowledge the right of ASDM to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
3. The information submitted in our Proposal is complete, is strictly as per the requirements as stipulated in the notice inviting proposal, and is correct to the best of our knowledge and understanding.
4. We would be solely responsible for any errors/omissions/false information in our Proposal. We acknowledge that ASDM will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the applicant for the aforesaid programme, and we certify that all information provided in the application and the Annexures attached herewith are true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Proposal are true copies of their respective originals.

5. We agree that whenever required, we shall make a technical presentation before ASDM on the proposed project.
6. We agree that we shall submit a Performance Guarantee whenever targets are allocated to us.
7. We shall commence training under the Scheme only in the event of selection post a RFP process by ASDM
8. This Proposal is unconditional and we hereby undertake to abide by the terms and conditions of the Scheme or any further terms and conditions as may be imposed by the Proposal Evaluation committee.
9. We havenotdirectlyorindirectlyorthroughanagentengagedorindulgedinanycorruptpractice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

For and on behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

Date:

Place:

Annexure 5: Checklist

S. NO.	Criteria	Document to be submitted	Compliance (Y/N/NA)
1.	Organisation's Incorporation / Registration details	Incorporation / Registration Certificate	
2.	Turnover	Audited Financial Statements for the FY 2016-17 & a CA Certificate stating the Turnover	
3.	Net worth as on 31.03.2017	Audited Financial Statements for the FY 2016-17 & a CA Certificate stating the Net worth	
4.	Consortium (if applicable)	Consortium Agreement	
5.	Annexure 1	Details for each partner	
6.	Annexure 2	Project Proposal complete on all parameters	
7.	Annexure 3	Affidavit for not being blacklisting (In case of consortium, by all the partners)	
8.	Annexure 4	Declaration (by lead partner in case of consortium)	
9.	Annexure 5	Checklist with compliance and reference	
10.	Authorisation proof	Board Resolution and Power of Attorney for the person signing the documents on behalf of the proposer and consortium partner	

General Instructions:

1. Each page of the proposal shall be sealed and signed by the authorised signatory (mandatory).

For and on behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

Date:

Place:

Annexure 6: List of Premises

Sl No	Name of the Centre	Name of Dev. Block & Location	District	Approx. Area Of the Building (in sq. ft.)
1	MDSO Permanent Centre	Badarpur Ghat, Badarpur Industrial Estate Campus	Karimganj	8500
2	MDSO Permanent Centre	Margherita Dev. Block Campus	Tinsukia	8000
3	MDSO Permanent Centre	Bajia Gaon, Samaguri, Bajia Gaon Dev. Block Campus	Nagaon	8000
4	MDSO Permanent Centre	Borkhetri, Bamunbori, Mukalmua	Nalbari	8500
5	MDSO Permanent Centre	Chapor, Chapor Salkocha Dev. Block Campus	Dhubri	10000
6	MDSO Permanent Centre	Titabor, Bokahola Grant, Gar Ali	Jorhat	8500
7	MDSO Permanent Centre	Bihpuria Near Block Development Office	Lakhimpur	8000
8	MSDP Centre	Goroimari, Kamrup	Kamrup	30000
9	MSDP Centre	Dalgaon, Darrang	Darrang	15000
10	MSDP Centre	Chottogirigaon, Dhubri	Dhubri	12000
11	MSDP Centre	Women ITI at Vill-Buwalguri under Lahorighat Dev. Block	Morigaon	8500
12	ITI	Simlaguri, Kajalgaon	Chirang	8000