

To be printed on TP's company letter head

To,
Mission Director
Assam Skill Development Mission (ASDM)
Nayantara Building, Six Mile, Guwahati
Assam- 781038

Date:

Subject: Account details for receiving remittance from ASDM

Dear Sir,

With reference to our agreement with Assam Skill Development Mission, dated DDMMYY, wherein we have been empanelled to place XX candidates in YY trade. Kindly find below details of the bank account that is to be used to remit payments to us in the future. We certify that account will be used only for the purposes of executing the ASDM project awarded to us and will not be used to receive any other payments.

Account Number:		Account Holder:	
Type of Account:		Bank Name:	
IFSC Code:		Branch:	

Also attached is a cancelled cheque / bank statement / copy of the pass book for your reference.

Thanks and Regards,

(Signature & Stamp)
Authorised Signatory Name:
Designation:
Phone: