



## **BIDDING DOCUMENTS**

for

Procurement of Office Lights at the office of the Mission Director, Assam Skill Development Mission, Katabari, Garchuk, Guwahati-781035

Bid Ref. No: ASDM-3309/2023/29

20.08.2024



**Issued by**

**ASSAM SKILL DEVELOPMENT MISSION**

**GOVT. OF ASSAM**

5<sup>th</sup> Floor, Bhabananda Boro Path, Katabari,  
Gorchuk, NH37, Guwahati – 781035

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No.: ASDM/3309/2023/29

Date: 20.08.2024

## Request for Quotation

Sealed quotations affixing nonrefundable court fee stamp of Rs. 8.25 is hereby invited from all eligible and interested firms holding valid electrical License intending firm/contractor **for Installation of 2x2 36 watt recessed Panel Light , 18 Watt Square panel light , 15 Watt Circular panel light and Wiring for light point/ fan point/ exhaust fan point/ call bell point with 1.5 sq.mm FRLS PVC insulated copper conductor single core cable in surface / recessed medium class PVC conduit, with modular switch, modular plate, suitable GI box and earthing the point with 1.5 sq.mm FRLS PVC insulated copper conductor single core cable etc. at the office of the Mission Director, Assam Skill Development Mission, Katabari, Garchuk, Guwahati -35 for as per requirements given in the Annexure II to this document.**

### **A. The following documents are to be duly enclosed with the quotation**

1. GST Registration, PAN No.
2. Trade License / Firm Registration certificate.
3. Experience certificate of similar nature of work taken up during last 3 (Three) year in Government/ Semi Government/ Autonomous body.
3. The rate of services quoted shall include all statutory taxes as per current Govt. rules in the state.
4. The rate of services should be quoted including cost of spares/ materials required during maintenance with compressors.
5. The rate should be quoted both in figure and words.

### **B. Terms and Conditions**

1. The interested firm/ contractor is requested to submit quotation before the last date which is 27.08.2024 before 4.00 p.m. in the office of the undersigned.
2. The undersigned reserves the right to reject or to accept any quotation, whole or in part, without assigning any reason thereof.
3. The undersigned does not bind himself to accept the lowest or any other rates.
4. The decision of the Mission Director, ASDM will be the final in all cases.
5. The Quotations will be opened at the Assam skill Development Mission premises at Garchuk on dated 27.08.2024 at 04.30 p.m.
6. Works to be completed within 15 days from the issue of the work order.

**Sd/-**  
**(Hanif Noorani,ACS)**  
**Mission Director**  
**Assam Skill Development Mission**

Date: 20.08.2024

**Memo No. No: ASDM/3309/2023/29-A**

**Copy to:**

1. Notice Board of ASDM.

**Sd/-**  
**(Hanif Noorani,ACS)**  
**Mission Director**  
**Assam Skill Development Mission**